State of Louisiana
Office of The Governor
Auctioneers Licensing Board

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An Equal Opportunity Employer

Requirements for Louisiana Reciprocal Auctioneer Licensing

To be considered for a Reciprocal Auctioneer License you must reside AND be currently licensed as an Auctioneer in Alabama, Arkansas, Florida, Georgia, Kentucky, Mississippi, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, or West Virginia.

Louisiana has an Auction Business licensing requirement. If the auction *or* the item being sold is located in Louisiana, you must also have an Auction Business license. You are exempt from this licensing requirement if you are a sole proprietor of the business and reside AND are currently licensed as an Auctioneer in Louisiana, Arkansas, South Carolina, or Texas.

Applicants must read the LA Auctioneers Licensing Board's Statutes and Regulations located on www.lalb.org prior to completing and submitting an application. Applying indicates you have done so and that you understand and will comply with all laws and regulations.

Your application will be submitted through a secure online licensing portal with Certemy. The portal will take you step by step through the submission process. An application will consist of:

- General information- name, address, phone, etc.
- Irrevocable Consent Form: signed and notarized
- Proof of Citizenship: A voter registration card, U.S. passport, or Birth Certificate. Legal Alien- a green card
- Letter of Good Standing from your home state verifying you currently hold an auctioneer's license and are in good standing.
- A Surety Bond in favor of the Louisiana Auctioneers Board in the amount of $10,000. The bond must be issued in your name, not a business name. All bonds must run concurrent with the licensing period ending December 31st. Multi-year bonds are accepted. **Be sure to sign your bond**.
- Louisiana Department of Revenue registration to pay Louisiana sales tax OR complete the sales tax waiver on the application. The online confirmation page from the Louisiana Dept. of Revenue is sufficient to submit.
- A headshot of the applicant taken within the past 6 months
- Fee: check, money order, or credit card payable to the Louisiana Auctioneers Board for $300. License fees are not pro-rated and are non-refundable.

All licensing applications are considered at regularly scheduled Board meetings. Board meeting dates are listed on the 'Board Meetings' webpage. Applications are due 2 weeks before the Board meeting. Once your application is approved, licensing information can be found in your Certemy 'Digital Wallet'. Need a license sooner? Please contact the office immediately.

All licenses run January 1st through December 31st.